

Guidelines

Registration

- Speakers and Chairman registration will be done in the Speakers Ready Room.
- Registers who paid the conference fees can go to the pre-registration area while those who didn't pay should go to the registration fees stand to pay, and then they can go to pre-registration counter.
- For new registers please go to Registration Fees Payment Stand to pay and fill the registration form, and then go to the new registration counter.
- After getting conference badge you can collect the conference bag from the bags collection counter.
- SHA valid members can get free badge to the conference from SHA booth. (Please go directly to the SHA booth near the entrance of the Main Hall)
- Sponsor Free-Badges are available at each sponsor booth in the exhibition.
- There is a separate registration counters for women

CME

Attendance of 80% of the sessions is required to get your CME certificate. Please make sure to scan your badge by the barcode reader at the entrance of each hall before going in. Certificates will be given to delegates starting from 9:00AM Thursday 11th February 2010 from registration counter. Those who cannot get the certificates on that day can get them later through SHA offices.

SHA Membership

If you want to join SHA Membership, please visit the SHA booth.

Smoking

All King Faisal Hall facilities are non-smoking areas.

Visa Validity

Delegates and speakers who got entry visas to KSA should leave within 15 days from the arrival date.

Omrah Trip

Information about Omrah and visit to Makkah and Madinah can be obtained from the Information Counter.

Women Symposium

A women symposium will be held under the patronage of HH Princes Hissa AL Shaalan – Wife of King Abdullah- on the evening of Wednesday 10th February 2010 at the circular Hall from 20:00 to 22:00 followed by a light dinner.

(In Arabic language only, and for women only)

Internet

Computer terminals with internet service are available near the registration area for free.

Photos

You can visit the website of SHA to download photos of the conference after the end of the meetings.

Presentations of the Conference

Everyday you can collect a free CD of the previous day ppt presentations which, will be submitted by the speakers from GE both in the exhibition. However, all submitted ppt presentations can be downloaded from the SHA website after the end of the meeting.

Conference guideline CD also will be available in GE booth.

Exhibition

Upper and lower areas of the exhibition can be visited daily from 8:00AM to 18:00PM (On 11th February until 13:00PM only)

Meals and Coffee Breaks

Conference programs shows the times and locations of meals and coffee breaks. Lunch boxes from the lunch symposiums can be collected from coffee break stations. Monday 8th February lunch and dinner will be in the Banquet Hall of Riyadh intercontinental Hotel. Separate area for women is available at the Banquet Hall.

Social Events

Please refer to social events page.

Entrance to Halls

Conference badge should be shown at the entrance of each hall.

Posters

Poster area is located near the lower area of the exhibition and will be opened continuously from 8:00AM to 18:00PM daily, and from 8:00AM to 13:00PM on 11th February 2010.

Transport

Please refer to the shuttle bus service page.

ATM

ATM cash machine is available at the entrance of the intercontinental Hotel.

Press Center

Photocopying and fax services are available at the press center. A daily news letter will be distributed.

Enquiries and Assistance

PR representatives will be glad to answer enquiries, guide and inform; Please contact the information counter if you need any assistance.

Seating in Halls

Saudi law requires male and female to be segregated in the seating area.

Prayer Rooms

- Men prayer room is available in the lower exhibition area.
- Women prayer room is available near the circular hall.